Unit 116, Lombard Business Park, 8 Lombard Road, London SW19 3TZ
Telephone: 02085457209 Mobile: 07983420940 (Emergency Only)
Web: www.instantvisas.com Email: info@instantvisas.com

CLIENT ORDER FORM

PERSONAL INFORMATION

Title	Surname	First Name	Address
Tel. No. (Mobile)	Tel. No. (Work)	Tel. No. (Home)	
Email		Instant Visas Ref.	

VISAS REQUEST

Name	Passport No.	Nationality	Destination	Arrival Date	Departure Date	Type of Visa required Tourist/Business	No. Of Entries Single/double/multi

DELIVERY INSTRUCTIONS

Royal Mail Special Delivery (Next Working Day By 1pm)	☐	ALTERNATIVE ADDRESS (WHEN APPLICABLE)
Instant Visas Courier	☐	
Client Courier	☐	
Airport Delivery To: Heathrow/ Other Please Give Flight Details: _____	☐	Date Required by: _____

PAYMENT£

Visa Fee	Service Charges	Postage/ Delivery (if applicable)	Additional Charges	Total

PAYMENT AUTHORISATION

I hereby authorise Instant Visas Ltd to charge a variable amount to my credit/debit card to cover the cost of my/our visa applications, including Embassy fees and handling charges as detailed on Instant Visas Website. Please note that a 4% transaction fee will be incurred on all credit cards.

Type of Card	Visa ☐	MasterCard ☐	American Express ☐	Switch / Maestro / Solo / Other ☐

Credit/Debit Card No: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐☐☐ Expiry Date ☐☐☐☐ *Security Code ☐☐☐ Issue No (if applicable) ☐

Name on card: _____ Signature: _____ Date: _____/_____/_____

IMPORTANT INFORMATION

- Complete ALL Sections of this form in BLOCK CAPITALS, Including the delivery instructions section.
- Send ALL the required documentation (Visa application form(s), Passport, Photographs and documents as requested) by Royal Mail Special Delivery to P.O.BOX 60101, LONDON, SW19 3TT
- Please contact us if you wish to make payment by cheque. Please make cheques payable to INSTANT VISAS LIMITED. Please note that we cannot release passports until cheques have cleared.
- Please sign below to confirm acceptance of Instant Visas Limited Terms and Conditions as summarised here and detailed on Instant Visas website. All Fees are non refundable once submitted to the embassy. Instant Visas cannot guarantee the issuance or length of any visas–this is determined by the Embassy. While every effort will be made to ensure that the correct documentation is presented at time of application the Embassy may still choose not to grant the visa without explanation.

Name: _____ _____ Signature: _____ Date: _____/_____/_____

* Last 3 digits on the back of your card strip.